

SCHEDULE AVAILABILITY

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM							
PM							

During winter, you may be required to work hours outside of your availability. Employment may be contingent upon ability to work during snow removal.

WORK EXPERIENCE (MOST RECENT JOB FIRST)

FROM _____ / _____ Month Year	Company Name		Position & Title		
	Address				
	Supervisor's Name, Title & Position		Telephone Number () -		
	Starting Pay \$ _____ per	<input type="checkbox"/> HR <input type="checkbox"/> YR	Final Pay \$ _____ per	<input type="checkbox"/> HR <input type="checkbox"/> YR	Termination <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary
	Briefly describe your <u>major duties</u> and <u>reason(s) for termination</u>				
TO _____ / _____ Month Year	Company Name		Position & Title		
	Address				
	Supervisor's Name, Title & Position		Telephone Number () -		
	Starting Pay \$ _____ per	<input type="checkbox"/> HR <input type="checkbox"/> YR	Final Pay \$ _____ per	<input type="checkbox"/> HR <input type="checkbox"/> YR	Termination <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary
	Briefly describe your <u>major duties</u> and <u>reason(s) for termination</u>				

FROM _____ / _____ Month Year	Company Name		Position & Title		
	Address				
	Supervisor's Name, Title & Position		Telephone Number () -		
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	Starting Pay \$ _____ per	<input type="checkbox"/> HR <input type="checkbox"/> YR	Final Pay \$ _____ per	<input type="checkbox"/> HR <input type="checkbox"/> YR	Termination <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary
	Briefly describe your <u>major duties</u> and <u>reason(s) for termination</u>				

FROM	Company Name		Position & Title	
	Address			
____ / ____ Month Year	Supervisor's Name, Title & Position		Telephone Number () -	
TO	Starting Pay	<input type="checkbox"/> HR	Final Pay	<input type="checkbox"/> HR
	\$ _____ per	<input type="checkbox"/> YR	\$ _____ per	<input type="checkbox"/> YR
____ / ____ Month Year	Termination <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary			
Briefly describe your <u>major duties</u> and <u>reason(s) for termination</u>				

FROM	Company Name		Position & Title	
	Address			
____ / ____ Month Year	Supervisor's Name, Title & Position		Telephone Number () -	
TO	Starting Pay	<input type="checkbox"/> HR	Final Pay	<input type="checkbox"/> HR
	\$ _____ per	<input type="checkbox"/> YR	\$ _____ per	<input type="checkbox"/> YR
____ / ____ Month Year	Termination <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary			
Briefly describe your <u>major duties</u> and <u>reason(s) for termination</u>				

SKILLS & QUALIFICATIONS

<p>List the different skills and qualifications you have that pertain to the position you are seeking with this company</p>

EDUCATION

Name & Address of School	Type of Degree or Diploma & Major Subject	Did you graduate?	
High School or Prep		<input type="checkbox"/> Yes	<input type="checkbox"/> No
College		<input type="checkbox"/> Yes	<input type="checkbox"/> No
College or Graduate		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Military/Other		<input type="checkbox"/> Yes	<input type="checkbox"/> No

REFERENCES

Please list three professional references

First Name	Last Name	Employer
Title & Position		Telephone Number () -
Relationship		

First Name	Last Name	Employer
Title & Position		Telephone Number () -
Relationship		

First Name	Last Name	Employer
Title & Position		Telephone Number () -
Relationship		

I certify that the information I have provided in this employee application is accurate and to the best of my knowledge. I understand that providing false information could eliminate the chance for employment with this company.

I also authorize all persons companies and institutions listed on this application to provide information to my potential employer.

_____ _____ / _____ / _____
Signature of Applicant Month Day Year

Printed Full Name of Applicant